6 October 2015

Dear PA Member,

Re: Notice of Paramedics Australasia Ltd AGM 2015

The Paramedics Australasia 2015 AGM will be held at 5pm local time on Thursday 5th of November 2015 at the Rowers on Cooks River Function Centre, 1 Levey Street Wolli Creek NSW 2205 (in very close proximity to the Sydney domestic and international terminals).

Attached documents include:

- AGM Agenda
- Voting information

Please note:

- If you have already provided a mail or email voting paper this remains valid and you are not required to resubmit;
- If you have not voted as yet please tick your three preferred candidates and email or post the voting form to me by CoB Monday 2nd of November 2015;
- If you have appointed a proxy to vote on your behalf please ensure that this person will be in attendance or make a mail/email vote instead.

Details on how to access live streaming of the AGM, if you are not able to attend in person, will be provided on the PA website on Monday 2nd November 2015.

Please contact me for any queries.

Kind regards

[Signature]

Robyn Smith
Secretary/Executive Officer
The 2015 Annual General Meeting of Members of Paramedics Australasia will be held at 5.00pm on Thursday 5th November 2015 at the Rowers on Cooks River function centre, 1 Levey Street Wolli Creek NSW 2205.

AGENDA

1. Opening
2. Present
3. Apologies
4. Confirmation of previous AGM Minutes – 15th September 2014 (available on PA website)
5. President’s Report
6. Treasurer’s Report
7. Auditor’s Report and appointment of Auditor
8. Election of Directors
   Three (3) vacancies exist for PA Director positions’.
   Nominees in alphabetical order of surname:
   • Joe Acker
   • Nigel Barr
   • Dr Scott Devenish
   • Sharon Duthie
   • Mick Lazell
   • Duncan McConnell
   • Brad Mitchell
   • Linda Ross
   • Gary Wilson

As the number of accepted nominations exceed the available vacancies, a member election will be held through the conduct of a secret ballot.
   • Conduct of a secret poll
   • Declaration of poll

9. Close

Robyn Smith
Executive Officer
06102015
Three (3) Board Director Positions’ become vacant at the Paramedics Australasia Ltd AGM on Thursday 5th November 2015. Richard Brightwell, (resigned) Mick Lazell, (term ending and re-nominating), and Sharon Duthie, (term ending and re-nominating).

Paramedics Australasia seeks to ensure an appropriate balance between Directors with experience and knowledge of the organisation and industry and Directors with specialist expertise or fresh perspective. Directors should also be considered on the additional qualities they possess, as these qualities will influence the relationships around the boardroom table, between the board and management, and between Directors and key stakeholders.

Reference to Elected Directors of Paramedics Australasia included in the PA Constitution

6.3.2.1 Subject to 6.3.2.2 the board shall be comprised of up to 11 Directors.
The board will comprise
(a) up to seven (7) persons elected from and by members.
(b) two (2) members elected from the wider community.
The President and Vice President are to be elected from and by the Board.
The Secretary and Treasurer will be considered Board members and may be co-opted by the Board for three (3) year terms.
(c) no more than 2 elected directors may come from any one Chapter.

6.3.2.2 The Board may co-opt up to two (2) additional members, drawn from either the Paramedics Australasia membership or the wider community, by a 75 percent majority of Board members voting for this specific purpose. The tenure of these co-opted directors shall be limited to a maximum of twelve months on any one occasion.

6.3.2.3 Members of the Board of Paramedics Australasia shall be aware of, and govern Paramedics Australasia in accordance with, contemporary principles of corporate governance. All Board members shall be accountable for their performance on behalf of members to the AGM. New members of the Board will be provided with information about their obligations as a Board member of Paramedics Australasia.

6.3.2.5 Obligations and Duties – Directors: each board member is subject to, and shall fully comply with, the requirements, obligations and duties imposed on directors of public companies under the Act, and also including this Constitution, Rules and Code of Conduct and at common law.

How to Vote

There are several ways you can ensure you have a vote for candidates in the election of PA Board Directors 2015:

1. Vote by person at the AGM to be held 5.00pm Thursday 5th November 2015 at the Rowers on Cooks River function Centre, New South Wales. At which time you will be given the nomination papers for selection of your three preferred candidates;

2. Vote for your three preferred candidates and send the completed form (page 5) by email or to the registered PA office by COB Monday 2nd November 2015. Please note all voting forms received to date remain valid and those members who have submitted voting forms or proxy forms are not required to do so again.

3. Complete the proxy form (page 6) and nominate either another PA financial member or the PA Chairperson/President to vote on your behalf at the AGM. Send the form back to PA by COB Monday 2nd November 2015.

Please feel free to contact Robyn Smith Executive Officer on 1300 793385 with any queries.
Joe Acker

As a passionate advocate for the national registration and professionalisation of paramedics, Joe Acker seeks the opportunity to become a Director of Paramedics Australasia.

Joe is a Senior Lecturer in Paramedicine at Charles Sturt University (CSU) in Port Macquarie, NSW, with around 25 years of experience as an urban and rural paramedic, flight paramedic, manager, ambulance service executive, and academic.

Joe feels fortunate to maintain his clinical practice as an Intensive Care Paramedic with the New South Wales Ambulance Service. For the past two years he has been the Chair of the NSW Chapter of PA and a board member of both Private Paramedics Australia (PPA) and International Paramedic (IP). He gained international experience working, consulting, or studying prehospital care in Australia, Canada, the United States, China, Abu Dhabi, Dubai, Brunei, and the UK.

As a Doctor of Philosophy (PhD) candidate at CSU, he is researching remote and industrial paramedic practice.

Nigel Barr

Nigel is a Lecturer in paramedicine and holds qualifications in paramedicine, nursing and teaching. He has successfully worked in leadership positions including the positions of Senior Operations Officer with Rural Ambulance Victoria and Program Coordinator for the Bachelor of Paramedic Science program at the University of the Sunshine Coast.

Nigel believes he has the experience and skills suited to a Director’s position as he has made a substantial contribution in the significant areas of scholarship, research and professional activities within paramedicine. The experience he has gained in senior roles has provided him with a deep insight into what is required of a board member, particularly in areas of governance and industry specific issues.

Nigel is a recognised leader due to extensive clinical and managerial experience. His aim in seeking an appointment is to continue the essential work of Paramedics Australasia and improve the recognition of paramedics.

Dr Scott Devenish

Scott is a Paramedic Academic and the Director of International Engagement and Recruitment for the School of Clinical Sciences, in the Faculty of Health, at Queensland University of Technology (QUT). Since 2007, Scott has worked as an academic for Charles Sturt University (CSU) and then for QUT. Scott has worked as a paramedic with the Queensland Ambulance Service (casual ACP) and NSW Ambulance (P1). During his time with NSW Ambulance, Scott also worked as a Paramedic Educator and then as an Ambulance Clinical Educator. He has a Diploma in Paramedic Science, a Bachelor’s Degree in Nursing, a Master’s Degree in Vocational Education and Training and a Doctorate. His PhD investigated the professional socialisation (transition into the profession) of university educated paramedics from Australia and the United Kingdom. Scott is active on the Network of Australasian Paramedic Academics (NAPA) Special Interest Group of Paramedics Australia.
Sharon Duthie  MPA

Based in Ashburton in the middle of the South Island of New Zealand, Sharon is a road based Intensive Care Paramedic, employed by St John Ambulance for the last 14 years. Experienced in working in remote locations, Sharon completed her undergraduate Paramedicine degree at AUT in 2008 and a post graduate certificate in emergency management in 2009.

Sharon is now nearing completion of a postgraduate diploma in Paramedicine at AUT and is enrolled in a year-long UCC paper investigating the future role of extended care paramedics. Sharon has been actively involved in PA since 2007, and was instrumental in establishing the NZ Chapter and was elected as its inaugural Chair. She continues actively on the PANZ committee and is the Conference Convenor for the PAIC 2016 Conference to be held in Auckland. Sharon was elected by the membership to fill a temporary Director vacancy earlier in 2015.

Mick Lazell

Mick has been involved in health care for over 35 years and currently works as Operations Centre Manager in Townsville, North Queensland. He has flown in fixed and rotary wing aircraft to deliver care to patients in Queensland. Starting as a member of the Institute of Ambulance Officers Mick has been an advocate of self-initiated learning for paramedics and for the role of the paramedic in the delivery of primary health care. He has been the Vice President for the Queensland Chapter for many years helping to provide CPD to Queensland paramedics.

Mick has taken his passion across the world presenting and participating on judging panels at paramedicine conferences. His support for national paramedic registration has lead him to delve into the social media arena to expand the scope of his advocating for paramedics. Mick is committed to ensuring Paramedics Australasia remains the peak body representing Paramedics across the Australasian region.

Duncan McConnell  AFAIM, AFCHSM, MPA, CHM

MBA(Exec), MCom, GradCertAmbMgt, DipHlthSc (Amb), DipInfoTech

Duncan has been working in the field of pre-hospital care for almost 19 years. His experience includes patient care in both metropolitan and rural and remote areas, and managerial and educational roles. His managerial, governance and industry skills along with experience within this sector is supported by two master’s degrees in business. He is currently appointed as the program director of Griffith University’s Paramedicine Program (QLD). Duncan is also a councilor for Australasian College of Health Service Management (QLD) and maintains his paramedic skills as a casual Advanced Care Paramedic Level 2 with Queensland Ambulance Service. Duncan has a keen interest in researching the use of virtual reality and augmented reality simulation within paramedic development and future education techniques.
Brad Mitchell  
Brad holds a Bachelor Nursing/Bachelor Clinical Practice (Paramedic) from Charles Sturt University, graduating in 2007. He worked as a paramedic with SA Ambulance Service (SAAS before moving into the tertiary sector in 2014 as a lecturer in the Paramedic Science degree at Flinders University.

His education also comprises the post-graduate certificate in ICP studies through CSU, and a graduate certificate in clinical education through Flinders University (due for completion this year).

Brad’s interests include EBP, and incorporating technology/innovations into teaching and paramedic practice. He is passionate about paramedic education and professional out-of-hospital care through paramedic registration.

Brad is currently a member of the SA Health Young Professionals Group (YPG) Steering Committee, attaining specific governance skills, and maintaining his authority to practice as a paramedic with SAAS. He believes he can bring a fresh perspective to PA and continue to promote his passion and enthusiasm for the future of paramedicine.

Linda Ross  BTeach, GradDipPhysEd, DipHlth(Amb), BParaStud, MHlthProfEd  
Linda Ross is the Head of Undergraduate Programs with the Department of Community Emergency Health and Paramedic Practice, Monash University. Linda practiced as an Advanced Life Support Paramedic with Ambulance Victoria for 15 years, and continues to hold a casual position with them.

Her teaching interests include community engagement and clinical practice. Her research interests include interpersonal communication, service learning, clinical placements, care of older adults and indigenous pathways into health care professions. She is currently a PhD candidate investigating the preparedness of paramedics to meet the psychosocial needs of older patients. Linda is passionate about promoting paramedics as an integral component of the broader health care system and is a strong advocate for National paramedic registration.

Gary Wilson  
Gary Wilson is currently the Chair of the WA Chapter of PA and a paramedic for St John Ambulance (WA).

Gary joined London Ambulance Service in 1999 before emigrating to Perth, in 2008 and has held UK Paramedic registration since 2003. He has undertaken many roles, including Clinical Support Paramedic, Clinical Educator and Tutor, Rapid Response vehicle paramedic and CBRN team member. He has also worked with private ambulance services as both a clinician and educator, as a lead educator for volunteer ambulance services and director of a pre-hospital emergency care training organisation.

Passionate about pre-hospital care, Gary witnessed how UK paramedic registration has developed paramedicine, including the development of independent paramedic practitioners working in a wide range of environments, and hopes to bring this experience to the development of paramedicine in Australasia.

He is completing his thesis on advanced airway management training to complete a Masters in Health Professional Education.
AGM 2015 – ELECTION OF DIRECTORS POSTAL VOTING FORM

Please print clearly

I, (please print) ____________________________________________________________
being a financial member of Paramedics Australasia as at the 2nd November 2015, provide my postal vote for election of Directors.

Please vote for your (3) preferred candidates by marking a cross (X) in blue or black pen in corresponding boxes.
A ballot paper with 4 or more candidates will be declared invalid.

☐ Joe Acker        NSW
☐ Nigel Barr       QLD
☐ Dr Scott Devenish QLD
☐ Sharon Duthie    NZ    Term ending and standing for re-election
☐ Mick Lazell      QLD    Term ending and standing for re-election
☐ Duncan McConnell QLD
☐ Brad Mitchell    SA
☐ Linda Ross       VIC
☐ Gary Wilson      WA

Signed

Chapter

Date

Please return to the executive officer/secretary by email to: robyn.smith@paramedics.org.au
or post to: Paramedics Australasia Box 173, 585 Little Collins Street Melbourne Vic 3000

Voting papers must be received by COB Monday 2nd November 2015.

Robyn Smith
Executive Officer/Secretary
Paramedics Australasia
06102015
AGM 2015 – ELECTION OF DIRECTORS PROXY VOTING FORM

Please print clearly

I, (please print) ________________________________________________________________

being a financial member of Paramedics Australasia as at the 2nd November 2015, hereby appoint

Name ________________________________________________________________

(financial member of Paramedics Australasia)

OR

Chair/President of Paramedics Australasia ________________________________________

to be my proxy at the election of Directors at the Paramedics Australasia AGM 2015 to be convened
on Thursday 5th November 2015 at 5.00pm and to vote on my behalf.

Signed ________________________________________________________________

Chapter ________________________________________________________________

Date ________________________________________________________________

Please return to the executive officer/secretary by email to: robyn.smith@paramedics.org.au
or post to: Paramedics Australasia Box 173, 585 Little Collins Street Melbourne Vic 3000

Voting papers must be received by COB Monday 2nd November 2015.

Robyn Smith
Executive Officer/Secretary
Paramedics Australasia
06102015